

**CHAPTER 465-X-4**  
**FEES**

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**465-X-4-.01 When Required; Failure for Timely Payment.** An application for a license or any request for which a fee is required, must be accompanied by payment of the requisite fee in full, or else the application or request shall be denied.

**Authors:** David R. Boyd, Dorman Walker, Lois Woodward

**Statutory Authority:** Code of Ala. 1975, §§ 34-14A-5, 34-14A-11.

**History:** Original Rule and Emergency Rule filed March 22, 1993; Emergency Rule effective March 22, 1993; Permanent Rule effective June 16, 1993; Amendment and Emergency Amendment filed June 20, 1994; Emergency Amendment effective June 20, 1994; Amendment effective October 28, 1994.

**465-X-4-.02 Method of Payment; Time of Payment.** Fees may be paid by a personal check, certified check, cashier's check, or money order. Fees are deemed paid when the funds represented by the check or money order actually are received by or made available to the Board's Executive Director.

**Authors:** David R. Boyd, Dorman Walker, Lois Woodward

**Statutory Authority:** Code of Ala. 1975, §§ 34-14A-5, 34-14A-11.

**History:** Emergency Rule filed March 22, 1993; Emergency Rule effective March 22, 1993; Permanent Rule effective June 16, 1993; Amendment and Emergency Amendment filed June 20, 1994; Emergency Amendment effective June 20, 1994; Amendment effective October 28, 1994.

**465-X-4-.03 Fees Not Refundable.** No fee or part of a fee paid by an applicant for a license, or any request for which a fee is required, shall be refunded as a result of the revocation or suspension of the applicant's license. In the event an applicant fails to complete the application process successfully or to take or pass the examination (testing experience and ability, conducted either by the Board or a third party under contract with the Board), or the Board refuses to issue a license to an applicant, any license fee or Homeowners' Recovery Fund fee submitted as part of the application process shall be refunded to the applicant upon receipt of a written request for refund from the applicant, except the nonrefundable application processing fee.

**Authors:** David R. Boyd, Dorman Walker, Lois Woodward, Beth Acker, Kathy Perry Brasfield

**Statutory Authority:** Code of Ala. 1975, §§ 34-14A-7, 34-14A-11.

**History:** Filed March 22, 1993. **New Rule:** Filed May 12, 1993, effective June 16, 1993.

**Emergency Amendment:** Filed June 20, 1994. **Amended:** Filed September 23, 1994; effective October 28, 1994. Amendment and Emergency Amendment filed October 1, 1997; Emergency Amendment effective October 1, 1997. **Amended:** Filed January 28, 1998;

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## HOME BUILDERS LICENSURE BOARD

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effective March 4, 1998.

**Amended:** Filed May 6, 2002; effective June 10, 2002.

**465-X-4-.04 Fees.** Fees shall be as follows:

- (1) Annual License Fee. 190.00  
This fee must accompany the initial application for a license and each annual license renewal application. Beginning October 1, 2015, this fee will be \$235.00.
- (2) Annual Homeowners' Recovery Fund Fee. 15.00  
This fee must accompany all license applications and license renewal applications.
- (3) Nonrefundable Application Processing Fee For New Applicants. 100.00  
This fee, along with the annual license fee and the annual Homeowners' Recovery Fund fee, must accompany all applications submitted by applicants for a new license.
- (4) Nonrefundable Application Processing Fee For Applicants Holding Expired Licenses Less Than Three Years Old. 295.00  
This fee, along with the annual license fee and the annual Homeowners' Recovery Fund fee, must accompany all applications submitted by applicants holding expired licenses less than three years old, who desire to reactivate the expired license.
- (5) Inactive Fees. 100.00  
This fee must accompany an application for an inactive license and each renewal inactive license application. Building officials applying for or renewing an inactive license are exempted from this fee. Beginning October 1, 2015, this fee shall be \$125.00.
- (6) Record Fee. 15.00  
This fee must accompany a request for an applicant's examination records.
- (7) Late Fee. 50.00  
This fee must accompany all license renewal applications received on December 1, or thereafter, of the year preceding the year for which the license is to be renewed. Building officials filing a late application for an inactive license are exempted from this fee.
- (8) Bad Check Fee. 30.00  
Pursuant to Code of Ala. 1975, § 8-8-15, this fee must accompany any check, or other negotiable instrument drawn on a bank or other depository institution and made payable to the Board, if the instrument is not paid or is dishonored by the institution.
- (9) Application Package Fee. 25.00  
Pursuant to Code of Ala. 1975, § 41-22-4(3), this fee must accompany a request for an application package for a new license to be mailed. The application package includes a copy of Code of Ala. 1975, § 34-14A-1 *et seq.*, administrative rules and necessary forms for licensure.

**Authors:** David R. Boyd, Dorman Walker, Lois Woodward, Beth Acker, Kathy Perry Brasfield

**Statutory Authority:** Code of Ala. 1975, §§ 34-14A-5, 34-14A-7, 34-14A-11, 34-14A-15.

**History:** Filed: March 22, 1993. **New Rule:** Filed: May 12, 1993, effective June 16, 1993. **Emergency Amendment:** Filed June 20, 1994. **Amended:** Filed September 23, 1994; effective October 28, 1994. Amendment and Emergency Amendment filed October 1, 1997. Emergency Amendment effective October 1, 1997. **Amended:** Filed January 28, 1998; effective March 4, 1998. **Amended:** Filed September 4, 1998; effective October 9, 1998. **Amended:** Filed May 6, 2002; effective June 10, 2002. **Amended:** Filed March 7, 2008; effective April 11, 2008. **Amended:** Filed February 4, 2009; effective March 11, 2009. **Amended:** Filed June 17, 2010; effective July 23, 2010. **Amended:** Filed May 6, 2011; effective June 10, 2011. **Emergency Amendment:** Filed June 10, 2011. **Amended:** Filed August 25, 2011; effective September 29, 2011. **Amended:** Filed May 28, 2015; effective July 3, 2015.

**465-X-4-.05 Additional Costs.** Applicants required to provide to the Board specified information from third parties [including without limitations, credit reports and examination results (testing experience and ability)] shall pay the cost of obtaining such information directly to the provider, provided; however, the cost of obtaining such information shall be payable to the Board and the Board shall reimburse the provider for such cost where the Board and the provider have a contract which provides for payment to be handled in this manner.

**Authors:** David R. Boyd, Dorman Walker, Lois Woodward, Beth Acker

**Statutory Authority:** Code of Ala. 1975, §§ 34-14A-5, 34-14A-11. **History:** Filed: March 22, 1993. **New Rule:** Filed: May 12, 1993, effective June 16, 1993. **Emergency Amendment:** Filed June 20, 1994. **Amended:** Filed September 23, 1994; effective October 28, 1994. Amendment and Emergency Amendment filed October 1, 1997. Emergency Amendment effective October 1, 1997. **Amended:** Filed January 28, 1998; effective March 4, 1998.

**465-X-4-.06 Fee Adjustments.** The Board may adjust fees as necessary to cover its operating costs.

**Authors:** David R. Boyd, Dorman Walker, Lois Woodward

**Statutory Authority:** Code of Ala. 1975, §§ 34-14A-5, 34-14A-11.

**History:** Original Rule and Emergency Rule filed March 22, 1993; Emergency Rule effective March 22, 1993; Permanent Rule effective June 16, 1993.